



## Nursery Update - August 2017

We would like to firstly take the opportunity to say goodbye to our school leavers 2017, the children leaving will be more than missed, but we wish them the best of luck! We would love any visits if ever passing the nursery! ☺

**School leavers Graduation Party:** Our graduation party will be held on Thursday 10th of August between 2.00 pm- 4.00 pm. There will be a tea party, music and party games. If your child has left or is going to school in September and does not attend with us this day please feel welcome to bring your child along. You will be able to drop your child off at 2.00 pm and collect at 4.00 pm.

**Art Folders:** We are no longer having Art folder's in the room as some parents like to receive the children's art work straight away and it's nicer to take some art work home after your child has finished a day/ week at nursery where you can place an item on a fridge ☺

**Kadys last day before MAT leave:** Kadys last day with us is on the 4th August and Charlotte will now be acting Senior in Kady's absence. Charlotte already knows the baby's well so we are very happy that she will be taking on this role which will be a smooth transition for us, you and of course the babies.

**Preschool News:** Tamara in our Preschool room will be leaving us on the 10<sup>th</sup> August; there will be a new member of staff to replace her which we will keep you updated following recruitment for the position. If Tamara was your child's key person please speak to Leanne in preschool room or management and they can answer any questions for you

For those of you who don't know already, we are happy to announce that Jade is expecting a baby in December! Jade will be leaving to go on maternity in October. She will be returning next year ☺

**Next steps** are being completed by key workers which will be going out in September, if you have any questions about your child's development then please don't hesitate to ask.

**IMPORTANT:** We still are having the warmer months of the summer sun. We are asking that you provide a named sun cream and named sun hat asap for your child's room, if possible one that can be kept at nursery so it is always available to us. Thank you in advance.

**Names:** Please can we ensure that we name the children's clothing as there are a few items that go missing or are getting mixed up with other children's belongings. If items are lost please bare with us as throughout the evening it is busy trying to chase items up but they will normally surface during the clear down ready for the next day. We are sorry for any inconveniences this may cause if something is misplaced but we will endeavor to get it back to you.

### **Reminders**

Please DO NOT leave the door open for another parent or let another parent in once you are leaving. All parents will understand why you did not let them in due to security.

A gentle reminder to ask kindly that you are patient with us when buzzing on the door, we have strict policies in place to ensure we are letting the relevant people in the building, sometimes we like a second opinion to ensure it the correct parent/carer is collecting. This is in place to safeguard the children, we understand its time consuming and we can only apologize but we really have no room for mistakes. Thank you again in advance for your understanding.

Can we ask kindly that parents continue to arrive at 5:50 in order to receive a full handover; this allows our staff to be able to lock and secure the building by leaving at 6:00. If for any reason parents arrive after 6.00 we will be giving out a late slip which includes a charge of £1.00 per minute, this also applies to those children who do AM sessions with us, and charges will be given after 1pm.

Please can you ensure that you can continue to pay your child's fees by the by the 15th of each month. We will be charging a £25.00 late payment fee for any late payments made. If you do have any problems with making payments by the 15<sup>th</sup> of each month please contact me ASAP. Thank you in advance.

End of term is Friday 21<sup>st</sup> July and return on Monday 4<sup>th</sup> September.

We will be holding a parents evening on the 21<sup>st</sup> September 6.00-8.00. Please keep an eye out nearer the time for the timetable 😊

**Inset Days: 22 December 2017**

Kindest Regards  
Mary & the Nursery Team